



THE KENYAN ALLIANCE INSURANCE COMPANY LIMITED

Head Office: Chester House, 1st Floor, Koinange Street, P.O. Box 30170 - 00100 GPO, Nairobi, Kenya. Tel: 253900, 241626, 216449, 216450, Fax: 217340,
Cell Phone: 0722-205286, 0733-600462 E-Mail: kai@kenyanalliance.com
Branch Offices: Ambalal House, 10th Floor, Nkrumah Road, P.O. Box 86691- 80100, Mombasa. Tel: 222296, Fax: 222297, E-Mail: kaimsa@africaonline.co.ke
C.K. Patel Building, 8th Floor, Kenyatta Avenue, P.O. Box 15777, Nakuru. Tel: 214794, Fax: 215686 E-Mail: kainku@africaonline.co.ke

CLAIM FORM FOR PROPERTY DAMAGE OR LOSS **Applicable to fire,**
special Perils, "Home" Covers, Theft, All Risks, Money, Baggage and Glass. The issue of this
form is not an admission of liability on the part of the Company.
All questions on this form must be answered in full.

Policy No.	1. RENEWAL DATE:	Date of payment of last premium:
Insured	2. Name	
	3. Address	Telephone No
	4. Business or Occupation	
Circumstances giving rise to Claim	5. Date and time of Loss	
	6. Where loss or damage occurred	
	7. Describe fully how loss or damage occurred	
General Information	8. Type of premises involved	
	9. Were the premises unoccupied? Yes/No. If so, when were they last occupied?	
	10. Are the premises self-contained? If not, Name of other occupants	
	11. Are you owner of premises?	
	12. Are you responsible for repairs?	
	13. Have you any suspicion as to parties implicated?	
	14. Is there any other insurance in force providing covers for this loss? If so, give particulars including Insurer's name, address and policy No	
15. Have you ever suffered similar loss or damage? If so, give particulars and whether claim was made on Insurers		
16. At the time of the loss what was the value of: a) the building? b) all the property in the premises?		
Complete in all cases involving THEFT MALICIOUS DAMAGE or MISSING ARTICLES	17. When were Police notified?	
	18. Address of Police Station	
	19. What other steps have you taken to recover property?	
	20. Give full details of method of entry to premises	
	21. If any alarm fitted, did it function properly? If not give reasons	
22. Are guards employed? If so, Name of the firm		
Complete in all case involving loss in transit	23. Starting point and destination of transit	
	24. Who was accompanying property lost?	
	25. If employees state age and duties	
	26. Are they Insured under Fidelity Guarantee Policy? If so, Insurer's name, address and Policy No.	
	27. How often is this transit made?	
	28. What is the maximum ever carried at one time	
Amount claimed	29. Kenya Shillings	Please refer overleaf for details.

I/we declare that I/we have not withheld any material information and that all statements made on this form are true to the best of my/our knowledge and belief and that articles and property described overleaf belong to me /us and that no other person has any interest whether as owner, Mortgagee, Trustee or otherwise except as mentioned in the policy.

I/We accept that incorrect information will invalidate this claim and may even lead to prosecution.

Date Signed:
(If Policyholder body corporate, title of person signing)

DETAILS OF AMOUNT CLAIMED

If claim is for repairable damage, give particulars of damage and a tradesman's estimate for the repairs necessary.
If claim is for irreparable damage or loss, list items below completing all columns (if Policy cover is on new reinstatement basis, the column for wear, tear and depreciation is not applicable). Supporting estimates for replacements may be helpful.
In cases where reported to Police please furnish a Police report.

Full description of property	Where and when acquired	Replacement cost price	Deduction for Wear, Tear and Depreciation	Amount allowed for Salvage	Amount claimed